

## Form requesting disclosure <For California Residents>

Request Date:        /        /

Please fill out the Form below and submit with all documents required confirmation of identification. Please fill out all items below.

### Personal Data Information Desk for disclosure

(E-mail) personalinfodesk@anacargo.jp

(Postal Mail) ANA Cargo Inc.

Personal Information Handling Desk

1-5-2, Higashi-Shimbashi, Minato-ku, Tokyo, Japan, 105-7140

### Information for Identifying Person to Whom Disclosure Pertains

(We may not be able to accept disclosure if all columns have not been completed.)

Last Name		Birth Date	Day	Month	Year
First Name			/	/	
Address					Zip Code
Telephone	—        —	*As we may call for identification, please fill in daytime phone number.			
Documents to confirm identification of the principal	Examples 1. Driver's license 2. Passport 3. Health insurance card 4. Basic resident registration card with photo 5. Pension book 6. Physical disability certificate 7. Resident card or Special permanent resident certificate 8. Certificate of seal registration 9. Individual Number Card (front page only) *Please note that copies of two documents from the above should be enclosed with this form. Photo ID is required as one of the documents.				

### Information on Person Requesting for Disclosure

(Please fill out the following columns only if this disclosure is requested by a person other than the person to which the disclosure pertains.)

Last Name		Birth Date	Day	Month	Year
First Name			/	/	
Address					Zip Code
Telephone	—        —	*As we may call for identification, please fill in daytime phone number.			

### Documents required

Relationship to the individual	Document to verify relationship to the individual	Documents to confirm Identification of representative
1. A person with parental authority	Person's family register	Examples 1. Driver's license 2. Passport 3. Health insurance card 4. Basic resident registration card with photo 5. Pension book 6. Physical disability certificate 7. Resident card or Special permanent resident certificate 8. Certificate of seal registration 9. Individual Number Card (front page only) *Please note that copies of two documents from the above should be enclosed with this form. Photo ID is required as one of the documents.
2. Guardian of an adult	Guardian certificate	
3. Representative (    )	Letter of trust  (Legal representatives shall provide certifying document)	

## Details of disclosure request

Please fill in the information to verify requesting item.

### Reservation information

#### ① Subject

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(Please fill in the disclosure information you are requesting for.)

#### ② Cargo Information

[Date]

[AWB No (During transportation only)]

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[Departure • Arrival]

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[Reservation TEL No of cargo]

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### Others

### Handling of this request form

The personal data obtained in this form is only taken for this request. We will dispose of this form and other related documents 24 months after our reply by an appropriate method.

### Denials for disclosure will be notified.

- Required item is missing.
- Confirmation if not available.
- Requested item was not eligible for disclosure of personal data.
- Disclosure has serious impact to ANA Cargo's business operation.
- Disclosure offends other laws.
- Life, health, property and other rights of the individual or third parties are affected.

■ For official use by ANA Cargo Inc.

Acceptance date and time	Management representative validation
Received on : Year _____ Month _____ Date _____ Time _____ :	